

Draft Minutes

MAIDSTONE AUDITORS' MEETING

Thursday, January 8th, 2026

Hybrid Meeting, both in person at Town Hall and by Zoom Video Conference

Members present in Town Hall (in-person): Lister, Auditor, and Health Officer Sandra Gray and Auditor Jack Donnelly. Unable to attend: Donna Brisbin, Auditor

Town Officials present in Town Hall (in-person): Treasurer, Delinquent Tax Collector, Lister, Zoning Board and Planning Commission member Bob Champagne-Willis

The meeting was called to order by Bob at 2:05 PM

The purpose of the meeting was to select a chair, select a scribe, Approve the minutes from the January 16th, 2025 meeting including the reconvened meeting on January 30th, 2025, discuss and decide upon Selectboard Compensation and review and act on the 2025 Audit Report.

The first order of business was to select a chair:

Jack made a motion to nominate Donna Brisbin for the chair position, seconded by Sandy.

Being no discussion, a vote was cast and the motion carried.

The next order of business was to select a scribe:

Jack made a motion to nominate Sandy, seconded by Sandy.

Being no discussion, a vote was cast and the motion carried.

Next on the agenda was to approve the minutes from the January 16th, 2025 meeting, including the reconvened meeting on January 30th, 2025.

It was decided to table the decision until the meeting January 15th, 2025.

Next on the agenda was the Selectboard Compensation:

It was decided to table until the next meeting.

Jack discussed the possibility at looking at other towns for comparison on salaries, including other Town Officials.

The current salaries for the Selectboard are \$1200.00 for each of the three members with an extra \$200.00 for the Chair for a total of \$3800.00 for the budget.

Bob did discuss that Guildhall has \$4500.00 in compensation but was unable to ascertain the number of Selectboard members.

Bob discussed the recent Selectboard meeting that the Selectboard opted to not increase salaries for any Town Officials and no decision was made on the budget. Bob also discussed the COLA. The Board was split on the vote, with two members against the COLA and one for it.

Jack asked for the page concerning the pay raises for the past two years to better understand the procedure.

Bob will also attach the discussion concerning the COLA from a previous Selectboard meeting.

Bob discussed a publication from VLCT that shows salaries for area

Town Officials. He will look into that and present at the meeting on January 15th.

It was decided to table the Selectboard Compensation until the next meeting on January 15th.

The next business on the agenda was to review and act on the 2025 audit. Bob reconciled December 2025, so will have the complete report and will discuss on Thursday January 15th.

Jack will review warrants and signatures and bank reconciliations month by month to assure signatures were there and Sandy reviewed bank statements. We will do the same this year.

Jack would like to review the financial statements that shows in detail the salaries of the employees. Bob explained the quickbook process for detailing the different salaries and the reports to the government.

Bob also discussed the employees that have multiple positions and how they are compensated for each position.

Jack asked about W2 versus 1099 and if employees of the town have both.

Bob will provide the report at the January 15th meeting.

Being no further discussion, a motion was made by Sandy and seconded by Jack to recess the meeting at 2:55 PM .to reconvene on January 15th at 2:00PM

