

Email sent to Selectboard on 2023-11-27 re: Zoning Administrator compensation:

This is the excerpt from the 2022-11-07 Selectboard meeting minutes that records the most recent Selectboard vote establishing the compensation method for the Zoning Administrator:

- **Discuss and act upon as necessary the recommendation from the Planning Commission regarding filling the vacant Zoning Administrator position:** The Selectboard received a letter from the Planning Commission nominating Eileen Thietten for the position of Zoning Administrator. Eileen is the Zoning Administrator for Guildhall and applied for this additional position after being contacted by Bruno. Bruno made a motion to accept Eileen Thietten as the new Zoning Administrator; Brad seconded the motion. Bob Champagne-Willis pointed out that Eileen is paid differently in Guildhall than the Zoning Administrator is paid in Maidstone; this was not part of the Planning Commission's discussion with her. This year's budget allocates \$3,900 for the Zoning Administrator, of which \$400 has been paid out. Eileen is paid \$20/hour by Guildhall. In the past, Maidstone has paid the Zoning Administrator a portion of the permit fee; this past year, hourly compensation for research and other duties was added. Bruno made a motion to pay Eileen the administrative fee plus any additional research at \$20/hour; Brad seconded the motion. The motion passed unanimously.

The question of whether or not the Selectboard wants the Zoning Administrator to have regular hours at Town Hall has been asked at Selectboard meetings and was on the 2023-11-06 SB Agenda, but has not yet been answered. At the November 6th SB meeting, Mike said something about the hours being helpful during the busy season, but not needed at this time and perhaps not again until next Spring/Summer; it appeared that the Selectboard concurred with that, but perhaps this piece of the overall compensation for the ZA should be formalized, as it does factor into budget considerations.

Regards,
Mary