

Town Of Maidstone
Posting of Vacancy
June 7, 2024

The Town of Maidstone has the following vacant position that the Selectboard will fill by appointment:

Emergency Management Director (EMD):

- Remainder of one year term; reappointment is at the organizational meeting after Town Meeting.
- The EMD is an appointed individual in each town or city who has direct responsibility for the organization, administration, and coordination of the local organization for emergency management, subject to the direction and control of the executive officer or legislative branch. Generally, the Emergency Management Director manages the local emergency management organization, including the identification of the resources and organization that would be used to support incident command; manages the creation and maintenance of the Local Emergency Operations Plan; manages the maintenance of the Local Emergency Operations Center; facilitates Emergency Management meetings with municipal stakeholders to discuss current emergency management plans, organization, equipment, training, and exercises; coordinates citizen preparedness initiatives; coordinates volunteer recruitment; participates in the creation of the Local Hazard Mitigation Plan; participates in the Emergency Manager Certification program offered by Vermont Emergency Management; and, if determined necessary, appoints an Emergency Management Coordinator to assist in executing any of these responsibilities.
- EMD is expected to participate in the Orleans-Essex Regional Emergency Management Committee Meetings either in person at the Newport Fire Station or virtually, the 3rd Monday of the month at 1pm in January, March, September, and November.

A letter of interest explaining why you are interested and describing any relevant experience as well as any potential conflicts of interest, both financial and non-financial, must be received at Town Hall by 12.00pm on June 24, 2024, at either of the following addresses:

1. maidstonetownclerk@gmail.com
2. Maidstone Town Hall, P.O. Box 118, Guildhall, VT 05905

This posting will remain active until are filled.

Any questions should be addressed to the Town Clerk.