

**Agenda**  
**Maidstone Selectboard Meeting**  
**Monday, April 1, 2024 @ 7:00PM**  
**Hybrid Meeting In-person at Town Hall at 508 VT-102 and via Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/82523445058?pwd=RktkcUIKaWdmWnNrMTMyL2JNdUhnUT09>

**CALL TO ORDER**

**SELECTBOARD:**

- Elect a new Chair for a one year term
- Elect a new Vice Chair for a one year term
- Choice of newspaper for posting
- Appoint Town Council (currently Tarrant, Gillies, and Shems)
- Rules of Participation – Review and readopt
- Approve & Sign the contracts on the Signing Desk – NVDA Professional Services (VT Municipal Planning Grant), Riverside Rescue, Town of Northumberland-Groveton Ambulance, WB Mason, CAI, Town of Stratford-Fire, Repro, & Groveton Fire.

**REMINDER ABOUT THE RULES OF PARTICIPATION**

**APPROVE MINUTES:**

- March 4, 2024 Draft Selectboard Meeting minutes

**ANNUAL APPOINTMENTS:**

- Fill the following positions through appointment:
  - Administrative Assistant to the Selectboard, one year term (currently, Mary von Alt)
  - Administrative Assistant to the Zoning Board and Planning Commission, one year term (currently, Mary von Alt)
  - Emergency Management Director, one year term (currently, Bill Sanborn) discuss adding EOCD
  - Health Officer, three year term (currently, Sandy Gray)
  - NEK Broadband Representative, one year term (currently, Jack O'Donnell)
  - NEKWMD Representative, one year term (currently, Paulette Routhier)
  - NVDA Representative, one year term (currently vacant)
  - Road Commissioner, one year term (currently, Brad McVetty)
  - Town Agent, one year term (currently, Jim Mazzonna)
  - Tree Warden, one year term (currently, Bruce Hobaugh)
  - Zoning Board of Adjustment, 3 year term (Bob Champagne-Willis's appointment ends 2024)
  - Planning Commission, 3 year term (Bob Champagne-Willis's appointment ends in 2024)

**REPORT FROM THE TOWN CLERK:**

- Report on Town Meeting Actions as required by law, 24 VSA §1167
- VMCTA Training Approval for Treasurer, Town Clerk, & Assistant Town Clerk, \$35 per person

**REPORT FROM THE ROAD COMMISSIONER**

- Town Highway Posting Authorization: This paper must be filed in the Town Office.
- Annual Financial Plan - Town Highways: This form needs signature by the Selectboard.
- Certification of Compliance for Town Road and Bridge Standards and Network Inventory:
  - The Selectboard must sign, attesting that Maidstone has adopted the newest Town Road and Bridge Standards and has an up to date network inventory

- Current Town Officers List: The Town Clerk will fill this out with the new appointments made at this meeting, and will return it to the Vermont Agency of Transportation.

**REPORT FROM THE TREASURER:**

- Budget to Actual for January, February, and March
- Selectboard Warrant

**REPORT FROM THE DELINQUENT TAX COLLECTOR****REPORT FROM THE LISTERS****REPORT FROM THE EMERGENCY MANAGEMENT DIRECTOR AND FIRE WARDEN**

- Present the LEMP for annual readoption by the Selectboard

**REVIEW OF TOWN POLICIES:**

- Review the following Town Policies and authorize renewal as needed:
  - Class 4 Road Policy
  - Town Road Maintenance Policy
  - Sexual Harassment Policy
  - Purchasing Policy
  - Late-Filed Homestead Declarations Policy
  - Conflict of Interest Policy Rev 1
  - Code of Ethics for VT Community Development Program Policy
  - Notary Policy
  - Records Management Policy and Retention Plan
  - Rules of Procedure, Rev 1
  - Equal Employment Opportunity Policy

**OLD BUSINESS:**

- Discuss and take action as needed regarding Traffic Study of Maidstone Lake Road by NVDA during the busy summer months
- Discuss the necessary completion of the work at Taylor Cemetery by R & S Tree & Landscaping in the Spring, as was discussed at the November Selectboard Meeting; take action as needed
- Discuss and act upon purchasing a flag pole
- Discuss and act upon a path and the future of the planning commission working with NVDA for the Town Plan

**NEW BUSINESS:**

- Discuss and take action as necessary about offer from Essex North Supervisory Union (ENSU) to pay the Town a stipend for the use of Maidstone Town Hall and town technology (OWL and TV) for ENSU meetings and for NEK Choice School District Board meetings

**OTHER BUSINESS****EXECUTIVE SESSION:**

Selectboard

- If needed

**Agenda**

April 1, 2024

**ADJOURN**

Meeting ID: 825 2344 5058

Passcode: 093810

Find your local number: <https://us02web.zoom.us/j/kuKmE9dQ8>