

Approved Minutes
MAIDSTONE ZONING BOARD MEETING
Tuesday, September 13, 2022
6.00 pm
Held by Zoom Video Conference

Members present (via Zoom): Bruce Barker, Bob Champagne-Willis, Chris von Alt

Other members of Town Government present (via Zoom): Brad McVetty, Selectboard member; Mary von Alt, Administrative Assistant

Also present: James Bennett, Mark Vander-Heyden

The meeting was called to order by Chairman, Chris von Alt at 6.04pm.

ELECT A VICE CHAIR AND CLERK:

The first order of business was to elect a Vice Chair and Clerk. Chris made a motion to elect Bob Champagne-Willis to be the Vice Chair; Bruce seconded the motion. Bob recused himself from voting. The motion carried. Chris made a motion to elect Bruce Barker as Clerk; Bob seconded the motion. Bruce recused himself from voting. The motion carried.

APPOINT AN ADMINSTRATIVE ASSISTANT:

Bob made a motion to appoint Mary von Alt as Administrative Assistant; Bruce seconded the motion. Chris von Alt recused himself from voting. The motion carried.

APPROVE MINUTES:

Chris made a motion to approve the 3/8/2022 draft minutes; Bruce seconded the motion. The motion carried. Bruce made a motion to approve the 3/15/2022 draft minutes; Chris seconded. The motion carried.

REVIEW AND ACT UPON SUBMITTED VARIANCES, CONDITIONAL USES, OR APPEALS:

There were no variances, conditional uses, or appeals to review. The members of the Planning Commission discussed whether the Zoning Board of Adjustment (ZBA) or the Planning Commission (PC) should handle the Diane Daley permit application for a minor subdivision, the various aspects of the application, and the lack of any known established process for handling such matters. It was decided that the PC should handle the matter for the time being.

REVIEW AND ACT UPON DRAFT RULES OF PROCEDURE AND CONFLICT OF INTEREST POLICY:

Bruce made a motion that the ZBA adopt the Draft Rules of Procedure and Conflict of Interest Policy; Bob seconded the motion. The motion carried. The document will be emailed out to be digitally signed.

OTHER BUSINESS:

The next meeting date, announced in the Town Report, is Tuesday, November 8, 2022.

Bob made a motion to adjourn; Bruce seconded the motion. The motion carried, and the meeting was adjourned at 6.26pm.

Respectfully submitted,

Mary von Alt