

Approved Minutes
MAIDSTONE SPECIAL PLANNING COMMISSION MEETING
Tuesday, August 30, 2022, at 7.00pm
Held by Zoom Video Conference

Members present (via Zoom): Chris von Alt, Bob Champagne-Willis; Bruce Barker, Alternate Member

Other members of Town Government present (via Zoom): Town Clerk Amy Pear, Administrative Assistant to the Zoning Board Mary von Alt

Also present: Bob Snowman, Laurie Snowman, Burt Kline, Carol Kline, Mark Favreau

At 7.02pm, Chris von Alt gave an introduction to the meeting by stating that at its August 1, 2022 meeting, the Selectboard had requested that the Planning Commission provide recommendations for appointments to open positions on the Zoning Board of Adjustment and the Planning Commission. This special meeting was being held in response to that request; no other business would be considered. A regular Planning Commission meeting is scheduled for Tuesday, September 13, 2022. If anyone has new business that they wish to be discussed at that meeting, such information should be given to the Town Clerk by 12.00pm on Monday, September 5, 2022. Chris then stated the names of the current members and the alternate member of the Planning Commission and their terms of office and, with those members present, establishing a quorum, he called the meeting to order at 7.03pm.

Giving some background, Chris described the posting of the open positions that was published on August 4, 2022, with a closing date of August 18th for receiving letters of interest describing relevant experience and any potential conflicts of interest. Two letters of interest were received in response to that posting. Seven weeks prior to the posting, a person left a note at Town Hall asking to be considered for the Zoning Board position. The Town Clerk forwarded that note to the Planning Commission, even though that person did not reply to the Vacancy Posting. All of these expressed interests will be considered at this meeting by the Planning Commission.

Bob Champagne-Willis and Bruce Barker, current member and alternate member of the Planning Commission, have submitted letters of interest. In accordance with the Planning Commission's adopted Rules of Procedure and Conflict of Interest, they each agreed to recuse themselves from voting on motions to recommend them for appointment to the open positions, if such motions were made during the meeting.

The open position on the Planning Commission for a term expiring in 2023 was considered first. Bruce Barker was the sole applicant to express interest in that. Chris referred to Bruce's prior experience on the Stratham, NH Zoning Board of Adjustment from 1986 until 2013, at which time he moved to Maidstone. Chris then made a motion that the Planning Commission recommend that the Selectboard appoint Bruce Barker to the full member position on the Planning Commission for the term expiring in 2023. Bob Champagne-Willis seconded the motion. Hearing no discussion, Chris called for a vote. Both Bob and Chris voted in favor. The motion therefore carried.

Next to be considered was the open position on the Zoning Board of Adjustment expiring in 2023. Chris made a motion that the Planning Commission recommend that the Selectboard appoint Bruce Barker to the full member position on the Zoning Board of Adjustment expiring in

2023. Bob seconded the motion. Hearing no discussion, Chris called for a vote. Both Bob and Chris voted in favor. The motion therefore carried.

Next to be considered was the open position on the Zoning Board of Adjustment expiring in 2024. Chris made a motion that the Selectboard should appoint Bob Champagne-Willis to the position on the Zoning Board of Adjustment expiring in 2024. Bruce seconded the motion. Hearing no discussion, Chris called for a vote. Both Bruce and Chris voted in favor. The motion therefore carried.

Bob said we should clarify in the letter to the Selectboard that his position on the Planning Commission should also expire in 2024, to avoid having the terms of two members of the Zoning Board of Adjustment expire at the same time. Chris and Bruce agreed.

Next to be considered were the two alternate member positions open on both the Planning Commission and the Zoning Board of Adjustment. No letters of interest providing relevant experience or possible conflicts of interest were received by the Planning Commission expressing interest in these alternate member positions. A brief discussion ensued, with all agreeing that with no requests providing the required information, no recommendations could be made.

Based on the votes cast, Chris made a motion that the Administrative Assistant of the Planning Commission draft a letter to the Selectboard from the Planning Commission informing the Selectboard of the recommendations, and recommending an adjustment in Bob Champagne-Willis's term on the Planning Commission from 2025 to 2024; this letter will be reviewed by the Planning Commission prior to it being sent to the Selectboard by September 8, 2022, which is before the Selectboard's next meeting on September 12, 2022. Bob seconded the motion. Hearing no discussion, Chris called for a vote. All voted in favor. The motion therefore carried.

The business of the meeting concluded, Chris made a motion that the meeting be adjourned. Bruce seconded the motion. All voted in favor. The motion therefore carried, and the meeting was adjourned at 7.15pm.

Respectfully submitted,
Mary von Alt